

GP SUBCOMMITTEE

GREATER GLASGOW & CLYDE HEALTH BOARD
AREA MEDICAL COMMITTEE

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9th October 2014

To all GP Practices and Sessional General Practitioners

Dear Colleagues,

Following recent enquiries from a number of Sessional General Practitioners we felt it helpful to write and clarify the current system for Sessional General Practitioners acquiring controlled Drugs.

At present Stock Order (GP10a) is the method of obtaining CDs for emergency use and, as such, Sessional GPs will need to ask GP practices (who they work for) to request these drugs on their behalf.

The governance of using the GP10a means that the practice that provides the CDs to the Sessional GP will ensure the following:-

- The Practice will need to keep a record of the Doctor's details so as to provide this information at the 2 yearly CD Governance review.
- Both the Sessional GP register and the Stock Order will be audited by the Accountable Officer Controlled Drugs team every 2 years.

After discussion at the GP Subcommittee, a suggested way to ensure this occurs is described below.

- The GP Partner who obtains the CD needs to enter this in their own CD book and then detail the stock going out again to the Sessional GP.
- The Sessional GP then enters the relevant CDs in his/her Controlled Drug book in sight of the GP and the whole in/out and transfer is witnessed, and signed as such, by a third party.

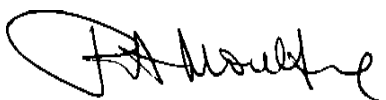
The alternative option to using aGP10a is for Sessional GPs to buy their Controlled Drugs privately. This is not ideal as it means that Sessional colleagues will be paying for emergency drugs used to treat NHS patients. In addition Governance procedures are not as clear.

Guidance relating to the '*Management of Controlled Drugs (CDs) for Locum General Practitioners*' can be found at the following link <http://www.knowledge.scot.nhs.uk/accountableofficers/resources/gp-resources.aspx>

Further Information is also available in the LMC Library on the LMC website www.glasgowlmc.co.uk

If you have any further questions relating to this please do not hesitate to contact us at the GP Subcommittee/LMC offices

Yours sincerely,



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Medical Secretariat



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