

**MINUTES**  
**Meeting of the GP Subcommittee**  
**on Monday, 18<sup>th</sup> September 2023 at 7.30pm**

Venue-LMC Office

**Sederunt**

Drs Katie Adair, Michael Anderson, Ronnie Burns, Maureen Byrne, Mark Fawcett, Helen Fox, Sheena Fraser, Ewan Gray, Lynn Howie, John Ip, Waseem Khan, John Kyle, Susan Langridge, Peter Livingstone, Christopher Mansbridge, Graeme Marshall, Chris McHugh, Steven Miller, Brian Milmore, Patricia Moultrie, Austin Nichol, Scott Queen, Michael Rennick, Jasmeet Singh, Mark Storey, Alastair Taylor, and David Taylor

**Chair**

Dr Maureen Byrne, Chair of the Committee

**Attending**

- Professor Julie Brittenden, Director of Research and Innovation, NHS Greater Glasgow and Clyde
- Marco Florence, Secretary to the Committee
- Ann Forsyth, Head of Primary Care Support, NHS Greater Glasgow and Clyde
- Elaine McLaren, Administration Officer for the Committee
- Dr Kerri Neylon OBE, Deputy Medical Director for Primary Care, NHS Greater Glasgow and Clyde

**Apologies**

- Drs Gayle Dunnet, Parisa Ghanbari, Gillian Leslie, Graham Morrison, Dawn Rees and Graham Thomson.
- Dr Ron Alexander, Hospital Subcommittee Representative
- **Members were reminded to declare any relevant conflicts of interest.**

---

**GP Subcommittee/LMC Membership**

**23/33**

1. Members were advised that Dr Norrie Gaw had resigned from the GP Subcommittee/LMC. Dr Gaw was thanked for his work on the committees since joining in the 1980s.

**Presentation- Research and Innovation**, Prof. Julie Brittenden, Director of Research and Innovation, NHS Greater Glasgow and Clyde.

**23/34**

- A presentation on the research and innovation work being undertaken by the board, followed by questions, was provided.

**Presentation- NHS GG & C Primary Care Strategy**, Ann Forsyth, Head of Primary Care Support; and Dr Kerri Neylon, Deputy Medical Director for Primary Care.

**23/35**

- A presentation on the board's first primary care strategy, followed by questions, was provided.

**Notes & Reports from Meetings for Noting**

**23/36**

**MINUTES**  
**Meeting of the GP Subcommittee**  
**on Monday, 18<sup>th</sup> September 2023 at 7.30pm**

<u>Report Number</u>	<u>Group</u>	<u>Date of Meeting</u>
1	Heart MCN Executive	4 <sup>th</sup> August 2023
2	PC Sustainability and Practice Support	9 <sup>th</sup> August 2023
3	ADTC	21 <sup>st</sup> August 2023
4	Primary Care Quality Improvement	23 <sup>rd</sup> August 2023
5	GMS Premises Group	30 <sup>th</sup> August 2023

- All of the reports were noted by the GP Subcommittee.

**Minutes GP Subcommittee**

**23/37**

1. Draft Minutes of the GP Subcommittee, 19<sup>th</sup> June 2023
- The draft minutes were approved by the GP Subcommittee.
2. Minutes of the GP Subcommittee's Executive, 3<sup>rd</sup> July 2023
  3. Minutes of the GP Subcommittee's Executive, 7<sup>th</sup> August 2023
  4. Draft Minutes of the GP Subcommittee's Executive, 4<sup>th</sup> September 2023
- Items 23/37.2-4 were noted by the GP Subcommittee.

**Matters Arising**

**23/38**

- There were no matters arising.

**GP Practice Workload & Sustainability**

**23/39**

1. GGC GP Sit Rep, 12<sup>th</sup> September 2023

**PRIMARY CARE SUPPORT GP PRACTICE SITUATION REPORT - 12/09/23**

<b>Practices by HSCP</b>		<b>Level 0</b>	<b>Level 1a</b>	<b>Level 1b</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Level 4</b>	<b>Level 5</b>	<b>List Closures Included in L1b</b>
<b>Total Practices</b>	<b>228</b>	<b>0</b>	<b>140</b>	<b>79</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>
<b>previous week</b>	<b>228</b>	<b>0</b>	<b>142</b>	<b>77</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19</b>

- The number of practices at the levels of escalation is relatively stable.
  - The number of list closures is increasing.
  - The number of applications to vary practice areas is high.
2. BMA Scotland Safe Workload Guidance for GPs
    - The BMA Scotland Safe Workload Guidance for GPs was noted.
    - It would be useful if the board were to record the number of instances and number of practices that have reached their safe capacity and are utilising the voicemail message. This could be included the weekly GP Practice situation report.
    - The health board has discussed the guidance, including at various fora including the Senior Executive Group.

## **MINUTES**

### **Meeting of the GP Subcommittee on Monday, 18<sup>th</sup> September 2023 at 7.30pm**

- As is the case in general practice, secondary care is having to manage extremely high levels of workload and patient demand.
- The board is considering a communication to practices and its role in assisting practices communicate with the public.
- The important role played by GP administrative staff was noted.
- General practice's ability to work flexibly was highlighted.

#### **PCIP**

##### **23/40**

##### **1. PCIP Oversight Group, 31<sup>st</sup> August 2023**

- This paper was noted by the GP Subcommittee.

##### **2. HSCP PCIF Underspends**

- The HSCP PCIF allocations for 2023-24 have been confirmed.
- As was the case in 2022-23, HSCPs' PCIF underspends from the previous financial year have been deducted from the allocations of this year's funding.
- The high proportion in East Renfrewshire HSCP has been raised.
- It is important that the HSCPs' PCIP plans do outline how they plan to deliver as much of the MoU services as their PCIF allocation allows.

#### **Changes to Medical List**

##### **23/41**

- This paper was noted by the GP Subcommittee.

#### **Applications to Vary Practice Areas**

##### **23/42**

##### **1. Merrylee Medical Practice, 49248**

- The GP Subcommittee agreed to take no exception to this application.

##### **2. Port Glasgow Medical Practice, 86336**

- The GP Subcommittee agreed to take no exception to this application.

#### **Any Other Business**

##### **23/43**

- There was no other business.

- **Next Meeting of the GP Subcommittee-7.30pm, Monday, 16<sup>th</sup> October 2023**

- **Next Meeting of the GP Subcommittee's Executive-7.30pm, Monday, 2<sup>nd</sup> October 2023**