

**MINUTES**  
**Meeting of the GP Subcommittee**  
**on Monday, 20<sup>th</sup> November 2023 at 7.30pm**

**Venue-Teams**

**Sederunt**

- Drs Katie Adair, Michael Anderson, Ronnie Burns, Maureen Byrne, Gayle Dunnet, Mark Fawcett, Helen Fox, Sheena Fraser, Ewan Gray, Peter Horne, Lynn Howie, John Ip, Waseem Khan, John Kyle, Susan Langridge, Gillian Leslie, Peter Livingstone, Christopher Mansbridge, Chris McHugh, Steven Miller, Brian Milmore, Graham Morrison, Patricia Moultrie, Austin Nichol, Dawn Rees, Michael Rennick, Jasmeet Singh, Mark Storey, Alastair Taylor, David Taylor and Graham Thompson

**Chair**

- Dr Maureen Byrne, Chair of the Committee

**Attending**

- Marco Florence, Secretary to the Committee
- Elaine McLaren, Administration Officer for the Committee
- Allen Stevenson, Interim Director of Primary Care, NHS Greater Glasgow and Clyde

**Apologies**

- Drs Graeme Marshall and Scott Queen
- Dr Ron Alexander, Christine Lavery and Dr Kerri Neylon OBE
- **Members were reminded to declare any relevant conflicts of interest.**

**Notes & Reports from Meetings**  
**23/53**

<u>Report Number</u>	<u>Group</u>	<u>Date of Meeting</u>
1	Primary Care Public and Stakeholder Group	7 <sup>th</sup> September 2023
2	Sexual Health and BBV Strategic Planning and Oversight Group	26 <sup>th</sup> September 2023
3	Cervical screening Audit	28 <sup>th</sup> September 2023
4	Area and Drug Therapeutics Committee	9 <sup>th</sup> October 2023
5	PC Sustainability and Practice Support	11 <sup>th</sup> October 2023
6	GP Clinical Systems Re Provisioning Programme Board	12 <sup>th</sup> October 2023
7	RMG	24 <sup>th</sup> October 2023
8	MAT SPMG	24 <sup>th</sup> October 2023
9	Neurodevelopmental Services development - Primary Care Interface	25 <sup>th</sup> October 2023
10	GMS eHealth Steering Group	26 <sup>th</sup> October 2023
11	Pharmacotherapy and PMG	26 <sup>th</sup> October 2023
12	Area Medical Committee	27 <sup>th</sup> October 2023

**MINUTES**  
**Meeting of the GP Subcommittee**  
**on Monday, 20<sup>th</sup> November 2023 at 7.30pm**

13	Escalation Framework and Contingency Planning Sub Group	26 <sup>th</sup> October 2023
----	---	-------------------------------

- Reports 23/53.1-8 and 10-13 were noted by the GP Subcommittee.
- Report 23/53.9- A discussion was had on this report and the SBAR referred to within it, which had been taken to the Mental Health Programme Board regarding ADHD referrals.
- The GP Subcommittee believes that GPs should be continuing to make referrals where they deem it appropriate and the service should be undertaking any required assessment. If the service does not believe any further action should be taken it should be contacting the patient directly about this.
- The assessment and diagnosis of ADHD is for specialists to undertake and it is for the specialist service to appropriately triage as well as to determine the severity and treatment of ADHD patients..
- Members affirmed the principle that services cannot unilaterally change their pathways without agreement from the GP Subcommittee.

**Minutes GP Subcommittee**

**23/54**

1. Draft Minutes of the GP Subcommittee, 16<sup>th</sup> October 2023
  - The draft minutes were approved by the GP Subcommittee.
2. Draft Minutes of the GP Subcommittee's Executive, 6<sup>th</sup> November 2023
  - The draft minutes were noted by the GP Subcommittee.

**Matters Arising**

**23/55**

1. Dysphasia Pathway
  - The lack of a USOC option on the dysphasia referral pathway was highlighted. This is a matter that is under review.
2. Podiatry Service and Pharmacotherapy Service
  - A query was raised about these two services. Further details will be sent to the office for consideration.

**GP Practice Workload & Sustainability**

**23/56**

1. GGC GP Sit Rep

**GGC GP Sit Rep**

Date	0	1a	1b	2	3	4	5	list closures
10/10/2023	0	140	79	9	0	0	0	20
17/10/2023	0	139	78	9	2	0	0	20
24/10/2023	0	139	79	9	0	0	0	20
31/10/2023	0	139	79	9	0	0	0	20
07/11/2023	0	140	80	7	0	0	0	20
14/11/2023	0	144	76	7	0	0	0	13

**MINUTES**  
**Meeting of the GP Subcommittee**  
**on Monday, 20<sup>th</sup> November 2023 at 7.30pm**

- There has been a reduction in the number of practices with closed lists following the seven practices in Inverclyde with closed lists re-opening their lists.

2. List Closures 2013-2023

Year	List Closures
2013	3
2014	3
2015	2
2016	8
2017	3
2018	5
2019	3
2020	1
2021	8
2022	19
2023	26

- The high and rapidly increasing number of practice list closures since 2021 was highlighted. It was noted that this is reflective of escalating demand on GP practices with list closures being one of the few mechanisms that practice have to manage their workload.

**PCIP**

**23/57**

1. PCPB Strategic Group, 19<sup>th</sup> October 2023

This report was noted by the GP Subcommittee.

2. PCIP Reps meeting, 15<sup>th</sup> November 2023

- Reports were received from the HSCP and workstream leads.
- It is important that the HSCPs share good practice regarding implementation of PCIP services.
- The East Renfrewshire HSCP underspend was discussed. It is important this is not an ongoing underspend.
- It is important that the costs associated with the vaccination transformation programme are scrutinised as this comes directly out of PCIF
- Progress is being made with the boardwide CTAC group implementing its ear care programme.
- The improving pharmacotherapy service in West Dunbartonshire was welcomed.
- The challenges around premises in East Dunbartonshire were discussed.

**Changes to Medical List**

**23/58**

- This paper was noted by the GP Subcommittee.

**Applications to Vary Practice Areas**

**23/59**

1. Forge Medical Practice, 46235

- The GP Subcommittee agreed to take no exception to this application.

**MINUTES**  
**Meeting of the GP Subcommittee**  
**on Monday, 20<sup>th</sup> November 2023 at 7.30pm**

2. Scrutiny of Applications to Vary Practice Areas

- A discussion was had on when it may be more appropriate to discuss applications at GP Subcommittee meetings, rather than via email.
- The secretariat is keen to ensure that practices receive a timely response to applications.
- The secretariat will consider when the responses to an application mean that it should be considered at a full GP Subcommittee meeting.
- **Action Point: Secretariat to consider.**

**Timetable of GP Subcommittee/LMC Election 2024**

**23/60**

- The office will be running the election. This has in the past been undertaken by the board.
- The timetable below was noted by the executive:
- Issue of letters allocating doctors to Districts Tuesday, 16<sup>th</sup> January 2024
- Notification to Returning Officer of desire to change District Tuesday, 23<sup>rd</sup> January 2024
- Last date for receipt of completed nomination forms by Returning Officer Tuesday, 30<sup>th</sup> January 2024
- Issue of voting papers where required Tuesday, 6<sup>th</sup> February 2024
- Last date for receipt of voting papers by Returning Officer Tuesday, 20<sup>th</sup> February 2024
- Announcement of result to candidates Wednesday, 21<sup>st</sup> February 2024
- Announcement of result to all GPs in GGC Thursday, 22<sup>nd</sup> February 2024
- NB Should no election be required following the receipt of nominations, the issuing of the results to the candidates and the issuing of the result to the GPs in GGC will be brought forward.
- The details of members' terms that are concluding in 2024 and the number of vacancies in each area will be issued in December.

**GP Subcommittee/LMC Meeting Dates, 2024-25 Session**

**23/61**

- The following timetable was noted by the GP Subcommittee:
- The meetings in bold will take place at the LMC office.
- The meetings not in bold will be held on Teams.

**Executive**

- 7.30pm, Monday, 8<sup>th</sup> April
- **7.30pm, Monday, 13<sup>th</sup> May**
- 7.30pm, Monday, 3<sup>rd</sup> June
- 7.30pm, Monday, 1<sup>st</sup> July
- **7.30pm, Monday, 5<sup>th</sup> August**
- 7.30pm, Monday, 2<sup>nd</sup> September
- 7.30pm, Monday, 7<sup>th</sup> October
- **7.30pm, Monday, 4<sup>th</sup> November**
- 7.30pm, Monday, 2<sup>nd</sup> December
- 7.30pm, Monday, 3<sup>rd</sup> February
- 7.30pm, Monday, 3<sup>rd</sup> March

**LMC/GP Sub**

- **7.30pm, Monday, 15<sup>th</sup> April**

## **MINUTES**

### **Meeting of the GP Subcommittee on Monday, 20<sup>th</sup> November 2023 at 7.30pm**

- 7.30pm, Monday, 20<sup>th</sup> May
- 7.30pm, Monday, 17<sup>th</sup> June
- July and August-Recess
- **7.30pm, Monday, 16<sup>th</sup> September**
- 7.30pm, Monday, 21<sup>st</sup> October
- 7.30pm, Monday, 18<sup>th</sup> November
- **7.30pm, Monday, 16<sup>th</sup> December**
- 7.30pm, Monday, 20<sup>th</sup> January
- 7.30pm, Monday, 17<sup>th</sup> February
- 7.30pm, Monday, 17<sup>th</sup> March

#### **Any Other Business**

**23/62**

##### **1. District Nursing Service**

- Concern was raised regarding a proposed change to the district nursing service. Details will be submitted to the office for consideration.
- **Next Meeting of the GP Subcommittee-7.30pm, Monday, 18<sup>th</sup> December 2023**
- **Next Meeting of the GP Subcommittee's Executive-7.30pm, Monday, 4<sup>th</sup> December 2023**